

Reservations Contract

Company Name: _____
Client Name: _____
Off: _____ Fax: _____ Cell: _____
Pickup Time: _____ Est Total Hours: _____
Vehicle Type Requested: _____
Pickup Address (1) _____
Pickup Address (2) _____
Destination (1) _____
Destination (2) _____
Destination (3) _____
Destination (4) _____
Special Requests: _____
Drop Off Address (1) _____
Drop Off Address (2) _____

Legal Agreement fees and responsibilities

The following contract binds Elite Transportation Services and the above client into a legal contract to which Elite Transportation Services will provide the above client the specified agreed services upon receiving the completed reservations contract and credit card application.

All payments must be received prior to the reservations date in order for Elite Transportation Service to confirm the reservation and provide the above client with a confirmation number.

In addition, the above client will be held responsible for all additional cost coming from damage to the vehicle and or all of its inner belonging. (i.e. Glassware, CD Player, TV, Leather Seating, Flooring, and Lighting)

The Cancellation Policy:

All cancellations must be made 72 hours prior to the actual reservation date. Failure to cancel within the allowed policy forfeits all monies paid.

Client Name (Print)

Client Signature

Date: _____